



Ontario Aboriginal Housing Services

Request for Proposal Indigenous Supportive Housing Program (ISHP) Capital Funding 2024-2025

PURPOSE

The purpose of this Request for Proposal (RFP) issued by Ontario Aboriginal Housing Services (OAHS) is to provide Service Providers with an opportunity to be selected as a recipient of the Capital component of the Indigenous Supportive Housing Program (ISHP) funding in 2024-2025 by:

- Defining their supportive housing needs;
- Informing OAHS about their ability and capacity to deliver support services for the capital development;
- Identifying potential community partners;
- Showing confirmation that their organization has the capacity to develop supportive housing.

ISHP CAPITAL FUNDING ONLY

ISHP Capital Funding of **up to \$10,593,831.69** plus 5% administration funding will be available to Service Providers after April 1, 2024 and will support the development of **long-term supportive or transitional housing units** through milestone payments. Service Providers must be able to sign a Partnership Agreement and show proof of registration of mortgage security or an alternate form of security no later than November 30, 2024.

Service Providers are asked to read the RFP carefully and are invited to submit a proposal. **ISHP Operating Funding is not available in this RFP.** Service Providers must be able to demonstrate that units will remain long-term supportive or transitional for a minimum of 10

years and affordable for a minimum of 20 years.

PROGRAM GUIDELINES

This RFP should be read in conjunction with the Program Guidelines. Program Guidelines outline the eligibility criteria, background and policy context for the program, and other required information for Service Providers applying for funding, and for those approved to deliver the program.

ELIGIBILITY CRITERIA - SERVICE PROVIDERS

Services Providers applying to the Capital Funding must:

- be an Indigenous non-profit organization
- be incorporated (or in the process of incorporating) under the laws of the Province of Ontario or under the *Canada Not-for-profit Corporations Act*
- have its registered and chief executive/head offices within the Province of Ontario outside of the Greater Toronto Area (GTA)
- have the mandate to serve Indigenous peoples expressly stated in the objects or statements of purpose of the organization's constating documents
- provide, or seek to provide through ISHP funding, safe, affordable and culturally appropriate long-term supportive or transitional housing to self-identifying Indigenous persons who do/will not reside on reserve
- demonstrate history of organizational sustainability
- permit OAHS to register required security in first OR second place on title of properties subject to ISHP funding
- be using the Capital Funding for off reserve developments only
- show commitment by either the applicant or a partnership for 10 years of operating support. Proof of commitment must be provided via a Board Motion or a Memorandum of Understanding.

RFP DISTRIBUTION

The RFP will be distributed electronically to Service Providers via OAHS' housing and support service provider networks and on the OAHS website. In addition, the OAHS Board of Directors and member organizations will distribute the RFP through their networks.

RFP SUBMISSION

Interested Service Providers are invited to complete a proposal using the RFP Template available on OAHS' website. Service Providers are strongly encouraged to review the Program Guidelines prior to completing their proposals. ***OAHS must receive completed proposals no later than 2:00 p.m. Eastern Standard Time (EST) on July 29, 2024, to be considered for funding under ISHP.***

Email to: ishp@oahssc.ca

Subject Line: "Indigenous Supportive Housing Program" RFP

Submissions received after the designated date and time will not be reviewed. Service Providers will receive an email acknowledgement of receipt of their submissions. Key contact information must be provided in the event that OAHS must contact the Service Provider.

Applicants will be informed via a Conditional Letter of Commitment by the Ministry of Municipal Affairs and Housing (MMAH) if their submission was successful. Approval for funding will be subject to the execution of a Partnership Agreement with OAHS.

OAHS cannot guarantee funding to all Service Providers who submit an RFP, nor guarantee that all funding requested by successful applicants will be approved by MMAH.

ASSESSMENT OF PROPOSALS

OAHS' Proposal Review Committee (PRC) will evaluate the proposals received and recommend the capital funding amounts to be notionally allocated to successful Service Providers for capital expenses. The PRC will submit recommended applications to OAHS' Board or Directors who will approve successful applications. MMAH will provide final approval to successful applicants via a Conditional Letter of Commitment (CLC). Proposals will be assessed based on how they best meet the guidelines and desired outcomes of the program. Upon review, selected Service Providers must sign a Partnership Agreement (PA) with OAHS prior to receiving funding.

Proposals will be assessed in accordance with the following criteria:

- **Alignment and Rationale:** The proposed approach aligns with the vision and objectives of the Program; the Service Provider has demonstrated a need for the capital funding.
- **Program Design and Scalability:** The proposed design of the supportive housing investment will support recipients in an adequate and equitable way; the proposal is scalable and can be adjusted based on available funding.
- **Implementation:** The proposal outlines a clear implementation plan that describes how the Service Provider plans to deliver supportive services and assist qualifying recipients, monitor progress of ISHP in their community, and ensure data collection as part of the overall program objectives.
- **Organizational Capacity and Partnerships:** The proposal demonstrates the Service Provider's capacity, which may include partnerships, infrastructure, and resources to construct, and property manage, ISHP Capital Developments.
- **Feasibility:** The ISHP Capital Development proposal is achievable within the proposed timelines and budget and, the proposed construction and long-term mortgage or financing, and relevant milestones, indicators, and outcomes have been identified with a view to measuring progress and overall project success.

Service Providers will be required to submit regular reporting that will be used by OAHS to assess the progress of implementation, the need for funds, as well as compliance with financial and auditing requirements, as required by the Partnership Agreements.

IMPORTANT DATES

Activity	Date
OAHS issues Request for Proposal (RFP) to Service Providers	June 3, 2024
RFP closing	July 29, 2024
OAHS Proposal Review Committee (PRC) reviews RFPs	August 2024
OAHS Board reviews PRC recommendations	September 2024
MMAH reviews and approves OAHS Board recommendations	October 2024
OAHS notifies successful Service Providers of ISHP funding	November 2024
MMAH notifies successful Service Providers with Conditional Letter of Commitment (CLC) (for New Facilities stream)	November 2024
Service Providers sign Partnership Agreements with OAHS (for New Facilities) Service Providers sign Secured Promissory Note, Letter of Agreement, and Partnership Agreement with OAHS (for Retrofits stream)	December 2024
OAHS flows funding to Service Providers	TBD

RFP MUST-HAVES

1. Proposals are to be completed in full; incomplete proposals will not be considered.
2. A clear partnership or proof of organizational operating delivery for the capital development MUST be shown for a 10 year period. If you do not have an MOU with a supportive services partner OR you do not have your Board approval to deliver supports, your application will not be considered.
3. Service Providers must use the provided fillable RFP Template. When additional information must be provided, ensure it is properly labeled and numbered according to the corresponding RFP Template sections.

Schedule 1	ISHP Capital Funding Guidelines
Schedule 2	ISHP Pre-Qualification Certification
Schedule 3	ISHP RFP Capital Proposal Template 2024-25
Schedule 4	20 Year Operating Cashflow Spreadsheet Template
Schedule 5	Capital Funding Budget Template
Schedule 6	ISHP Capital Funding RFP Checklist

4. You must have confirmation of receipt from OAHS, or your RFP will not be considered as received.

If you have any questions, please submit to ishp@oahssc.ca